



CITY OF WAYLAND  
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET PROGRAM  
BOARD OF DIRECTORS  
City Council Chambers – 103 S. Main Street  
May 6, 2019 7:00AM

MINUTES

Chair Kelle Tobolic called the meeting to order at 7:02am.

**Roll Call**

Members Present: Chair Kelle Tobolic, Vice-Chair Jennifer Antel, Treasurer Natalie Garcia, Mayor Tim Bala, Brian Sweebe, Jason Hancock.

Members Absent: Secretary Robin Beckwith, Heather Nesbit, and Chase Johnson.

Others Present: MSD Ingrid Miller, City Manager Josh Eggleston, DPW Cole Lutz.

**Excused Absence**

A **motion** was made by Jennifer Antel to excuse absent members from today's meeting, **seconded** by Brian Sweebe: **motion approved unanimously.**

**Agenda Approval**

A **motion** was made by Natalie Garcia to approve today's agenda, **seconded** by Brian Sweebe: **motion approved unanimously.**

**Business**

A **motion** was made by Brian Sweebe to accept DDA Board resignations from Chase Johnson and Heather Nesbit, **seconded** by Jason Hancock; **motion approved unanimously.**

Board reviewed new board member applications from Daniel Jeffery and Aaron Wassenaar and approved recommendation to appoint to board.

A **motion** was made by Natalie Garcia to accept resignation of Executive Director, Ingrid Miller, **seconded** by Jason Hancock; **motion approved unanimously.**

A **motion** was made by Jennifer Antel to authorize DDA Board Chair to enter into agreement with Ingrid Miller as contract consultant, **seconded** by Natalie Garcia; **motion approved.**

**Roll Call Vote**

Natalie Garcia, yes

Jason Hancock, yes

Tim Bala, no

Kelle Tobolic, yes

Jennifer Antel, yes

Brian Sweebe, yes

Board selected Kelle Tobolic, Robin Beckwith, and Natalie Garcia for Executive Director hiring committee to proceed with candidate selection. City Manager Josh Eggleston and Ingrid Miller will assist committee with process. The top two or three candidates will be invited to a meet and greet for final vetting. The salary range is set at \$40,000 to \$45,000 based on qualifications.

A **motion** was made by Brian Sweebe to select Kelle Tobolic as Interim Director, **seconded** by Jennifer Antel; **motion approved**.

Being no further business, Chair Kelle Tobolic declared the meeting adjourned at 7:36am