



CITY OF WAYLAND
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET PROGRAM
BOARD OF DIRECTORS
City Council Chambers – 103 S. Main Street
June 27 2019 7:00AM

SPECIAL MEETING MINUTES

Acting-Chair Jennifer Antel called the meeting to order at 7:00am.

Roll Call

Members Present: Acting-Chair Jennifer Antel, Secretary Robin Beckwith, Treasurer Natalie Garcia, Brian Sweebe, Jason Hancock, Mayor Tim Bala, Daniel Jeffery and Aaron Wassenaar.

Others Present: City Manager Josh Eggleston and Interim Executive Director Kelle Tobolic

Agenda Approval

A **motion** was made by Brian Sweebe to approve today's agenda, **seconded** by Natalie Garcia: **motion approved unanimously.**

Public Hearings *(None)*

Comments from the Public *(None)*

City Staff Communications *(None)*

New Business

7.1 Closed Session

A **motion** was made by Brian Sweebe to go into closed session, under MCL Section 15.268(f), to review and consider the contents of applications for employment or appointment to a public office, seconded by Daniel Jeffery; **motion approved unanimously.**

Jennifer Antel called for Roll Call for Closed Session

Tim Bala, yes
Brian Sweebe, yes
Jennifer Antel, yes
Daniel Jeffery, yes
Aaron Wassenaar, yes
Jason Hancock, yes
Kelle Tobolic, yes
Natalie Garcia, yes
Robin Beckwith, yes

A brief discussion was had to deliberate information on candidates.

After discussion, a **motion** was made by Robin Beckwith to come out of closed session, **seconded** by Jason Hancock; **motion approved unanimously**.

Jennifer Antel called for Roll Call for Open Session

Tim Bala, yes

Brian Sweebe, yes

Jennifer Antel, yes

Daniel Jeffery, yes

Aaron Wassenaar, yes

Jason Hancock, yes

Kelle Tobolic, yes

Natalie Garcia, yes

Robin Beckwith, yes

7.2 Conditional offer of employment to new Executive Director

A **motion** was made by Jason Hancock to offer the Executive Director position to Julia Sturvist, **seconded** by Natalie Garcia.

Jennifer Antel called for a Roll Call Vote

Tim Bala, no

Brian Sweebe, yes

Jennifer Antel, yes

Daniel Jeffery, yes

Aaron Wassenaar, yes

Jason Hancock, yes

Kelle Tobolic, yes

Natalie Garcia, yes

Robin Beckwith, yes

7.3 Establishment of employment conditions for new Executive Director

City Manager Josh Eggleston provided the DDA Board with the employee contract. A **motion** was made by Brian Sweebe to accept the employee contract for the Executive Director position, minus the sixth month increase, **seconded** by Natalie Garcia; **motion approved unanimously**.

There was a Board consensus to have City Manager Josh Eggleston move forward with the background check for Julia Sturvist.

Comments from the Board

Kelle Tobolic: Thank you to the hiring committee and Josh for your time and commitment in hiring a new Director.

Natalie Garcia: Thank you to Josh for compiling the meet and greet notes.

1. Adjournment

Being no further business, Acting-Chair Jennifer Antel declared the meeting adjourned at 7:43am