



CITY OF WAYLAND
DOWNTOWN DEVELOPMENT AUTHORITY/
MAIN STREET PROGRAM
BOARD OF DIRECTORS

City Hall – Council Chambers
103 S. Main Street
May 7, 2019
7:00AM

SPECIAL MEETING
Agenda

1. Call to Order
2. Roll Call
3. Agenda Approval
4. Comments from the Public
5. Business
 - 5.1 Accept Resignation of Chase Johnson and Heather Nesbit
 - 5.2 Review DDA Board Applicants
 - 5.3 DDA Executive Director Resignation and Contract
 - 5.4 ED Hiring Committee
 - 5.5 Interim Director
6. Adjournment

Board Resignations

Please review and accept current Board member resignations of Chase Johnson and Heather Nesbit. This will open each position to be filled.

Board Applications

Please review and provide feedback on the two board applications Aaron Wassenaar and Daniel Jeffery.

DDA Executive Director

Ingrid Miller has accepted a new position as Executive Director for Uptown Grand Rapids, Inc. and tendered resignation. Her last day will be May 23. She has offered to be available as a contracted consultant to assist with facades and program training. Please review the draft agreement and, if approved, the contract will be accounted for in current fiscal year budget amendments as well as draft budget for 2019-2020.

Hiring Committee

Please nominate a hiring committee to select next Executive Director. The committee must be no more than four board members and may include non-voting representation for input and assistance. Robin Beckwith has volunteered for the committee. Josh Eggleston and Ingrid Miller have volunteered to provide input understanding that neither will have a vote in the final selection. The hiring committee will handle all aspects of recruitment, interview, selection, and job offer.

Interim Director

The Board shall nominate an interim Director to “direct traffic” after May 23rd and until new ED is hired.