

Downtown Wayland
City of Wayland
Downtown Development Authority
Main Street Program
Board of Directors
September 18, 2014
Minutes

Meeting was called to order at 12:02pm by Board Chair Army Rodriguez.

Attendees:

Members present: Chair Army Rodriguez, Amanda Alfred, Denise Behm, Secretary Kim Kobish, Vice Chair Ron House, Karen Gregersen

Members absent: Deb McGowan (funeral service)

Others Present: MSM Sara Najar

Agenda Approval:

A **motion** by board member Jennifer Antel , **seconded** by board member Karen Gergersen to approve the Board agenda as presented; **motion approved unanimously.**

Public Hearings: none

Approval of Minutes: A **motion** by board member Jennifer Antel, **seconded** by board member Denise Behm to approve Minutes as presented; **motion approved unanimously.**

Comments from Public: none

City Staff Communications: none

Manager's Report:

- MSM attend the Managers Retreat on Sept. 8 & 9. Economic study on 1st day was the highlight. 2nd day was on TIFF Legislation and advocating for themselves within the program

- DDA members would like minutes from Committees.
- Fall Fun Fest committee has been meeting every Thursday evening is looking for more volunteers for day of event on Oct. 25.
- Auto Body Xperts will sponsor \$500 for Fall Fun Fest.
- MSM going to City Council meeting on Oct 6 to answer any questions on street closure proposal from FFF committee
- Design- talked to DPW about putting up bike racks
- October 13 Chemical Bank doing a clean up day
- Main Street hired a new architect, Debra
- Christina from Library expressed interest in applying for façade grant, board discussed ineligibility due to taxing body, will need to contact Mike regarding the façade grant
- Amending process of façade grant needs to be look at as concerns have been raised by MSM and board due to lack of clarity in program and processes.

Financial Report: MSM Sara mentioned next meeting she will bring the budget amendment to reflect the boards approval at previous meeting .

Old Business:

Façade Grant Architectural Services & Application Process: We had a motion to amend the façade grant application guidelines for Jayda Gale Distillery application to make an exception to the “no work may begin until façade application is approved” allowing her to remove her façade only to investigate what is underneath in order to complete her application. Motion by Jennifer Antel and seconded by Karen passed unanimously.

*Is to receive use design service submitted with architectural design and have been approved by design committee, DDA and City Council and they may move forward with façade removal.
-Sara will modify façade document with help of DDA board for us to approve and may have a special meeting once document is modified in the coming months.

New Business:

- Jayda Distillery - Architectural Services Grant Application passed with a vote of 7 yes 1 abstained
- Annual Main Street Year End Accreditation meetings will be held on Wednesday, September 24 in City Hall

Comments from Board Members:

Denise-none

Ron-none

Jen-none

Karen-asked Arny when he will start on his building, has drawing and starting approval process

Amanda- bought the old dry cleaning building

Mayor-Asked Arny if he had plans to use the façade grant, Arny replied “yes”. Spoke with Cheri lunch allowance may not be allowed if within the city not allowed under city policy checking if allowed at state, will let us know.

Adjourned at 1:12pm

Next meeting Thursday, October 16 at 12pm