



**CITY OF WAYLAND
DOWNTOWN DEVELOPMENT AUTHORITY/
MAIN STREET PROGRAM
BOARD OF DIRECTORS**

**City Hall – Council Chambers
103 S. Main Street
September 18, 2013
12:00PM**

Minutes

Chair Mike Salisbury called the meeting to order at 12:05PM.

ROLL CALL

Members present: Mayor Tim Bala, Chair Mike Salisbury, Vice Chair Army Rodriguez, Treasurer Ron House, Esther Saunders, and Denise Behm

Members absent: Secretary Karen Gregersen and Jennifer Antel

Others present: Wayland MSM Alicia Zylstra, NMSC Senior Program Officer Norma Ramirez de Miess, MMSC Manager Laura Krizov, and Wightman & Associates, Inc. Planning Engineer Mickey Bittner

AGENDA APPROVAL

A **motion** by board Vice Chair Army Rodriguez, **seconded** by board member Esther Saunders to approve the meeting agenda as presented; **motion approved unanimously.**

PUBLIC HEARINGS *(None)*

APPROVAL OF MINUTES

A **motion** by Mayor Tim Bala, **seconded** by board Treasurer Ron House to approve the regular meeting minutes of August 15, 2013 as presented; **motion approved unanimously.**

OTHER MINUTES FOR REVIEW

By consensus, the Board accepted the following meeting minutes into record:

- City Council Regular Meetings of August 5 and August 19, 2013

COMMENTS FROM THE PUBLIC *(None)*

CITY STAFF COMMUNICATIONS *(None)*

MANAGER'S REPORT *(None)*

FINANCIAL REPORT

The FY 2013-2014 Revenue & Expenditure Report as of 9/12/13 was presented to the board.

COMMITTEE REPORTS

Design: Mike Salisbury briefly discussed the interest from building owners in the Façade Grant Program Special Incentive Program and the new downtown banners.

OLD BUSINESS

Wightman & Associates, Inc. DDA Master Plan Updates:

Mickey briefly went over the project list with projected costs. He asked the board to look this over and be ready to discuss this more at the October board meeting.

NEW BUSINESS

Façade Grant Application:

A **motion** by board Vice Chair Arny Rodriguez, **seconded** by board member Esther Saunders to approve the Façade Grant application for paint only at 130 W. Superior Street as presented; **motion approved unanimously.**

MMSC Year End Visit:

MSM Zylstra introduced NMSC Senior Program Officer Norma Ramirez de Miess and MMSC Manager Laura Krizov. Norma continued with a presentation to the board on our progress as a Main Street program for the 2012-2013 year. After the presentation Norma and Laura announced that we had received National Accreditation

COMMENTS FROM BOARD MEMBERS *(None)*

Being no further business, Chair Mike Salisbury declared the meeting adjourned at 1:17PM.