

Downtown Wayland
City of Wayland
Downtown Development Authority
Main Street Program
Board of Directors
TPS, INC
211 W. Superior St
August 21, 2014
Minutes

Meeting was called to order at 12:06pm by Board Chair Arny Rodriguez.

Attendees:

Members present: Chair Arny Rodriguez, Amanda Alfred, Deb McGowan, Denise Behm, Secretary Kim Kobish, Vice Chair Ron House, Karen Gregersen

Members absent: Jennifer Antel, Mayor Tim Bala

Others Present: MSM Sara Najjar

Agenda Approval:

A **motion** by board member Denise Behm, **seconded** by board member Deb McGowan to approve the Board agenda as presented; **motion approved unanimously.**

Public Hearings: none

Approval of Minutes: A **motion** by board member Denise Behm, **seconded** by board member Amanda Alfred to approve Minutes as presented; **motion approved unanimously.**

Comments from Public: none

City Staff Communications: none

Manager's Report: MSM Sara stated Promotions Committee had a followup meeting on the MS Celebration, Fall Fun Fest Committee had their first meeting and the event will be on 10/25,

Communication Plan Workshop with Brittney had a low turnout, ER committee meet with Bruce about Downtown Directory, Design meet about bike racks being placed and work with DPW. Sept 24 is year end review meeting .

Financial Report: MSM Sara will look into the fund balance.

FY2014-2015 Budget Amendment: A motion by board member Denise Behm, seconded by Vice Chair Ron House to amend the Budget Amendment; motion approved unanimously Denise brought up a lunch budget for MSM Sara for \$250 meal allowance a year. A motion by Denise Behm, seconded by Deb McGowan roll call 6 yes and 1 no passed the \$250 meal allowance. Financial Report will go up to City Council for approval

Committee Report: Denise enjoyed helping with the Movies on Main Street, Kim stated the Org Committee will have a booth at the Expo and at the High School

Old Business:

Façade Grant Architectural Services & Application Process: we take application then goes to Design Committee then City Council for approval.

Arny bought the building next to Harlequin and will be doing a façade grant application. Will go to Arch. Services up to \$5,000

-we may need to look at the guidelines again

New Business:

Legal Concerns of façade Grant: will look at this at the next meeting

Moving Main Street Office: MSM plans to move to front office in Main Street Building in Sept. A motion by board member Denise Behm, second by Amanda Alfred to approve the move of the Main Street Office.

Purchasing popcorn machine for DDA: Amanda will purchase and donate to the DDA

Comments from Board Member:

Kim- mentioned about the flower stands as being a hazard at some intersections

Adjournment:

With no further business the meeting was adjourned at 1:26pm