



**CITY OF WAYLAND
DOWNTOWN DEVELOPMENT AUTHORITY/
MAIN STREET PROGRAM
BOARD OF DIRECTORS**

**City Hall – Council Chambers
103 S. Main Street
June 19, 2014
12:00PM**

Agenda

Chair Army Rodriguez called the meeting to order at 12:07PM.

ROLL CALL

Members present: Mayor Tim Bala, Chair Army Rodriguez, Vice Chair Dr. Ron House, Secretary Kim Kobish, Denise Behm, Deb McGowan, and Amanda Alfred.

Members absent: Treasurer Jennifer Antel

Others present: MSM Alicia Zylstra

AGENDA APPROVAL

A **motion** by board Vice Chair Ron House, **seconded** by board Secretary Kim Kobish to approve the meeting agenda for June 19, 2014 as presented; **motion approved unanimously.**

PUBLIC HEARINGS *(None)*

APPROVAL OF MINUTES

A **motion** by board member Denise Behm, **seconded** by Mayor Tim Bala to approve the regular meeting minutes of May 29, 2014 and the special meeting minutes of June 6, 2014 with the following changes: change Zylstar to Zylstra; **motion approved unanimously.**

OTHER MINUTES FOR REVIEW

By consensus, the board accepted the following meeting minutes into record:

- City Council Regular Meetings of May 5 and May 19, 2014
- Planning Commission Regular Meeting of April 8, 2014

COMMENTS FROM THE PUBLIC *(None)*

CITY STAFF COMMUNICATIONS *(None)*

MANAGER'S REPORT

Ribbon Cutting for City Stage: MSM Alicia Zylstra informed the board that there would be a ribbon cutting for the new City stage on Monday, July 7, 2014 at 6:30PM.

FINANCIAL REPORT

Final 2013-2014 Budget Amendments: A **motion** by board Vice Chair Ron House, **seconded** by board member Denise Behm to approve the FY 2013-2014 Budget Amendments as presented; **motion approved unanimously.**

COMMITTEE REPORTS

Promotion: MSM Zylstra reported that planning was moving along for the 2014 Main Street Celebration on July 19, 2014. She also informed the board that the movies for the 2014 Movies on Main Street series have been selected as Monsters University, Frozen, Despicable Me 2, and The Lego Movie.

ER: MSM Zylstra reported that the committee reviewed the first draft of the new Downtown Business Directory and will have a final version ready for print in August. MSM Zylstra also reported that she is currently working with a interested parties for three different downtown properties.

OLD BUSINESS *(None)*

NEW BUSINESS

Sexton Parking Lot: MSM Zylstra reported that DPW Director Pierre was approached about repairs to the Sexton parking lot that the DDA currently rents. Dr. Sexton wanted to know if the DDA would cover repairs in lieu of rent since repairs are not the DDA's responsibility according to the lease. Pierre had an estimate done and the repairs will cost approximately \$30,000 along with any tree removal in the lot. The board felt that this was too expensive compared to the amount of rent paid and could further negotiate the work when the lease expired in 2015.

COMMENTS FROM BOARD MEMBERS *(None)*

Being no further business, Chair Army Rodriguez declared the meeting adjourned at 12:42PM.