



**CITY OF WAYLAND
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET PROGRAM
BOARD OF DIRECTORS**

City Hall – Council Chambers
103 S. Main Street
April 23, 2015
12:00PM

Special Meeting Minutes

Chair Dr. Ron House called the meeting to order at 12:05pm.

Roll Call

Members Present: Mayor Tim Bala, Chair Ron House, Secretary Karen Gregersen, Vice-Chair Denise Behm, Treasurer Jennifer Antel, Deb McGowan, Brad Buist, Arny Rodriguez

Review of Interviews:

City Manager Mike Selden briefed the board on DDA/Main Street Director interviews that took place the week before. The hiring committee selected two candidates, one of which declined.

Job Offer

City Manager Mike Selden informed the Board that a job offer had been extended to Ingrid Miller pending Board approval. Miller was then introduced to the Board via Skype video chat from her home in Boston. The Board made introductions and asked Miller a number of questions. Miller offered to begin working remotely from Boston and informed the Board she had secured housing 20 minutes from Wayland.

Upon dismissal the Board discussed the terms of Miller's offer.

A **motion** by Secretary Karen Gregersen , **seconded** by Mayor Tim Bala to order a background check; hire approval pending outcome of background check; **motion approved unanimously.**

A **motion** by Arny Rodriguez , **seconded** by Deb McGowan to request Miller start in-person no later than May 4th, 2015.

Being no further business, Chair Dr Ron House declared the meeting adjourned at 1:47pm.