



**CITY OF WAYLAND  
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET PROGRAM  
BOARD OF DIRECTORS**

**City Council Chambers – 103 S. Main Street  
December 17, 2015, 12:00PM**

**MINUTES**

Chair Dr. Ron House called the meeting to order at 12:05pm.

**Roll Call**

Members Present: Chair Dr. Ron House, Secretary Karen Gregersen , Vice-Chair Denise Behm , Treasurer Jennifer Antel, Arny Rodriguez, Mayor Tim Bala

Members Absent: Brad Buist, Deb McGowan

Others Present: MSD Ingrid Miller

**Agenda Approval**

A **motion** by Arny Rodriguez, **seconded** by Treasurer Jennifer Antel to approve the meeting agenda of December 17, 2015 as presented; **motion approved unanimously.**

**Approval of Minutes**

A **motion** by Brad Buist, **seconded** by Secretary Karen Gregersen was made to approve Regular Meeting Minutes for October 15, 2015 as presented; **motion approved unanimously.**

A **motion** by Mayor Tim Bala, **seconded** by Vice-Chair Denise Behm was made to approve Meeting Minutes for November 19, 2015 as presented; **motion approved unanimously.**

**Comments from the Public** *(None)*

**City Staff Communications** *(None)*

**Director's Report**

DDA/Main Street Director Miller (MSD Miller) congratulated the Board on receiving National and State Main Street Accreditation. MSD Miller reported that Art Hop was a success with great weather and a large turnout. MSD Miller informed Board that Acqua in Vino has fulfilled requirements per the façade grant and has been awarded \$33,168.00. Miller reminded the Board that Vice-Chair Denise Behm and Arny Rodriguez' s Board terms expire at the end of this month, December 2015.

**Old Business**

**Work Plans:** A **motion** by Treasurer Jennifer Antel, **seconded** by Chair Dr. Ron House was made to approve Committee Work Plans for 2015-2017 with noted comments from the Board; **motion approved unanimously.**

### **New Business**

West Michigan Veterans Assistance Program Sign Grant Application: MSD Miller presented the sign grant application for 130 W. Superior Street along with approval letter from the Wayland Main Street Design Committee. A **motion** by Treasurer Jennifer Antel, **seconded** by Vice-Chair Denise Behm was made to approval the sign grant application for 130 W. Superior Street, not to exceed \$525; **motion approved unanimously**

### **Comments from Board Members** *(none)*

Being no further business, Chair Dr Ron House declared the meeting adjourned at 1:18pm.