



**CITY OF WAYLAND  
DOWNTOWN DEVELOPMENT AUTHORITY/  
MAIN STREET PROGRAM  
BOARD OF DIRECTORS**

**City Hall – Council Chambers  
103 S. Main Street  
November 24, 2014  
12:00PM**

Minutes:

**Call to Order** 12pm

**Roll Call** Amanda Alfred, Deb McGowan ,Kim Kobish , Chair Arny Rodriguez, Jennifer Antel, Denise Behm, Mayor Bala

**Members Absent** Karen Gregersen, Vice Chair Dr. Ron House

**Others Present** City Manager, Mike Selden, MSM Sara

**Agenda Approval** : motion to approve Jennifer Antel , seconded by Denise Behm

**Public Hearing:** none

**Approval Minutes:** motion to approve by Jennifer Antel , seconded by Denise Behm

**Minutes City Council** minutes for review

**Comments from Public:** none

**City Staff Communications:**

Mike Selden-update on fund balance complete. DDA revenues from boundaries starts at freeway to Downtown Wayland. Main St Pearl St to Dr. House/Pine to North district. Gave a brief explanation on how the funds and tax capture work for DDA and Main Street Program. \$240,000 in fund balance right now.

**Manager's Report:**

MSM Sara-Art Hop Dec 5 from 5-9, Christmas Parade Dec. 6 at 11am. Going well, Design is working hard on grants and applications Deb from State of Michigan meet. ER had Wake up Wayland on 11/24 gearing up for business training. Brittney from MSM attended at Org meeting on 11/24 and will be at DDA board retreat meeting.

## **Financial Report:**

10.1 Finance Report: Mike explained the audit and how the funds are working

10.2 FY 2014-2015 Budget Amendment - \$204,000 using \$201,742 will leave us roughly \$2300 or so in budget. Jennifer Antel Motion to send amended budget to City Council and seconded by Amanda Alfred. Passed unanimously

**Committee Reports:** already updated

## **Old Business**

12.1 Board Retreat- December 16 5-9pm at Fire Station meeting room Brittney will be attending

12.2 Snow Removal Bid and Counter Offer-J.Jablonski& Sons Inc.- \$39.80 per hour 2014-2015 and came back with \$36.00 an hour. Will be \$36.00 per hour for snow removal for only one year.

Jennifer made a motion to approve Amanda Alfred seconded and passed unanimously

12.3 Architectural Service Grant Application-129 S Main St-Aqua in Vino-

Arny has all the information and will get with Sara

## **New Business:**

13.1 Façade Grant Application-152 S Main St-had a special meeting for review. Moving forward and waiting for information from contractor. All going good. Design will review once they receive all the information

13.2 DDA Board Attendance- Secretary Update-Kim gave update on attendance. Per Bi-laws can miss 3 meeting in a calendar year, warning.

13.3 Quarterly Training-DDA reimbursement for volunteers-Emily sent to ER asked for volunteers to go to a training as Bruce would like to go, if possible. Sara has training she has to do 3 out of 4 for the year and is going in March and June. Need to look at budget on what we can allow. Work Plans for training for each committee. Suggestion was allocate \$2,000 per committee if possible in 2015-2016.

Comments from Board Members

Denise-Happy Thanksgiving

Mayor- Christmas decorations going up

Kim-Happy Thanksgiving

Deb-Happy Thanksgiving

Amanda-none

Jennifer-Happy Thanksgiving

Arny-none

Adjourned: 12:45pm