



**CITY OF WAYLAND
DOWNTOWN DEVELOPMENT AUTHORITY/
MAIN STREET PROGRAM
BOARD OF DIRECTORS**

**City Hall – Council Chambers
103 S. Main Street
January 16, 2014
12:00PM**

Minutes

Call to Order: Mayor Bala called the meeting to order at 12:04PM

Roll Call

Members Present: Esther Saunders, Kim Kobish, Karen Gregersen, Mayor Bala, Denise Behm, Jennifer Antel, Arny Rodriguez

Members Absent: Ron House

Others Present: Mickey, Chuck, Alicia, Ron Kobish

Jennifer, Karen – motion to excuse absent members

Agenda Approval - Jennifer, Denise

Public Hearings (*None scheduled*)

Approval of Minutes – Jennifer, Esther

5.1 Regular Meeting of December 19, 2013

Other Minutes for Review

6.1 City Council Regular Meetings of December 2, 2013

Comments from the Public (*None*)

City Staff Communications (*None*)

Manager's Report

Main Street Annual Meeting – January 29, 2014 from 6:30 – 8PM at McDuffs:

2014-2015 Work Planning Session – Recap:

Bench Plaque Program:

Financial Report

FY 2013-2014 Budget Adjustments:

Stage for City: Mayor gave a brief overview of the stage the City is buying for City events.
Asked the DDA to sponsor for \$10,000.

Karen, Denise.

Committee Reports

Jennifer: Promotion committee is meeting next week to talk about work plans & MS Celebration

Kim: Org met on Monday to discuss new work plans. New committee members – Rick & Linda

Old Business

Wightman & Associates, Inc. DDA Master Plan Updates: 2.8% growth rate for TIF capture

Chuck discussed next steps:

Public notification & approval procedure:

1. Recommended from DDA to CC
2. CC would adopt & set public hearing date
3. Publish public hearing notice 2 times, letter to all taxing entities with draft of plan (personally delivered by Chuck & Mickey), letter to all taxed entities
4. Mayor & CC set public hearing date
5. DDA will talk about successes, future projects, etc. Mickey & Chuck would go over plan and tax capture

Jennifer, Denise to recommend to CC with 2.8% growth rate.

Chuck thanked the board and praised the board. Excited about projects.

Election of Board Officers: tabled.

New Business

Volunteer of the Year Nominations:

Volunteer of the Year: Brenda Baker

Business Owner of the Year: Deb McGowan

Student Volunteer of the Year: Chance VanHuis

Comments from Board Members

Karen: Welcome Kim

Kim: Happy to be on the DDA board

Mayor:

Adjournment: 12:50PM