



CITY OF WAYLAND
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET PROGRAM
BOARD OF DIRECTORS
City Council Chamber – 103 S Main
June 15, 2017, 12:00PM

MINUTES

Chair Kelle Tobolic called the meeting to order at 12:03 pm.

Roll Call

Members Present: Chair Kelle Tobolic , Vice-Chair Jennifer Antel, Mayor Tim Bala, Brian Sweebe, Secretary Chase Johnson, Karen Gregersen, Dr. Ron House

Members Absent: Treasurer Brad Buist, excused

Others Present: MSD Ingrid Miller

Agenda Approval

A **motion** by Jennifer Antel, **seconded** by Chase Johnson, to approve the meeting agenda of June 15, 2017; **motion approved unanimously**.

Approval of Minutes

A **motion** by Brian Sweebe, **seconded** by Jennifer Antel was made to approve Regular Meeting Minutes for May 18, 2017; **motion approved unanimously**.

Comments from the Public *(None)*

City Staff Communications *(None)*

Director's Report

MSD Miller updated the Board on several important upcoming dates. Wayland Main Street Celebration July 14th & 15th, 6pm – 10pm & 12pm – 6pm respectively. Rain Garden project started successfully. Downtown flower planting also went very well. Branding WERCShop held 6/7 was well attended and provided a lot of information to businesses. AmeriCorps VISTA intern Julia's last day is August 21. Façade grant designs approved. Allegan United Way looking to do a Day of Caring in Wayland.

Financial Report

On track to have a small surplus this year, taking into account the deficit elimination plan.

Committee Reports

Organization: Volunteer scheduling for MSC

Promotion: Gearing up for MSC

Economic Restructuring: WERCShop

Design: Flower planting and facades

Work Plan Updates

Ongoing in all areas

Old Business (*None*)

New Business

Open Road Brewery Sign Grant Application: A **motion** by Jennifer Antel, **seconded** by Chase Johnson, was made to approve the sign grant application, contingent that the sign be maintained properly by Open Road Brewery and without the help of the DDA; **motion approved unanimously.**

Open Road Brewery Façade Grant Application: A **motion** by Dr. Ron House, **seconded** by Chase Johnson, was made to approve the grant up to \$4,300.00 taking into account the 2017/2018 budget approval by the City Council on Monday June 19, 2017; **motion approved unanimously.**

Sally Bailey/Benton Tax Façade Grant Application: A **motion** by Jennifer Antel, **seconded** by Brian Sweebe, was made to approve the grant up to \$5,700.00 taking into account the 2017/2018 budget approval by the City Council on Monday June 19, 2017; **motion approved unanimously.**

Comments from the Board

Jennifer Antel – Visit the Main Street Celebration Facebook page and share posts.

Brian Sweebe – Thank you to Ingrid and Julia for the marketing work on MSC and on the Rain Garden project.

Being no further business, Chair Kelle Tobolic declared the meeting adjourned at 12:40PM.