



CITY OF WAYLAND
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET PROGRAM
BOARD OF DIRECTORS
City Council Chamber – 103 Main St
February 15, 2018 12:00pm

MINUTES

Chair Kelle Tobolic called the meeting to order at 12:02 pm.

Roll Call

Members Present: Chair Kelle Tobolic, Secretary Chase Johnson, Brian Sweebe, Treasurer Brad Buist, Jason Hancock, Robin Beckwith

Members Absent:, Vice-Chair Jennifer Antel, Chase Johnson, Mayor Bala, excused

Others Present: MSD Ingrid Miller

Agenda Approval

A **motion** by Brian Sweebe, **seconded** by Brad Buist, to approve the meeting agenda of February 15, 2018; **motion approved unanimously.**

Approval of Minutes

A **motion** by Jason Hancock, **seconded** by Brad Buist, was made approve Regular Meeting Minutes for January 18, 2018; **motion approved unanimously.**

Comments from the Public *(None)*

City Staff Communications

Welcome to Josh Eggleston, the new City Manager

Director's Report

MSD Miller updated the Board on several items; Thank you to the committees for completing their work plans - We are accepting name suggestions for our Conpoto Community Currency program – Parklet kick-off meeting went great, work plan is included for your review. We are teaming up with Chamber and DPW - Our next small business trainings begin March 13, registration is open, please attend. - We have started annual fund development campaign, Board members are encouraged to participate - Preservation consultant, Jessica Flores, would like to have a community outreach meeting next month to gather feedback and interest in a national register historic district. We are shooting for April 17 - MEDC Blight Elimination Grant Update Section 106 Review passed, environmental Review 45 day review starts tomorrow

Financial Report

Treasurer Brad Buist updates us on our financial standing. We are in a good place right now and in point for the year.

Committee Reports

Design – work plans

Promo –work plans

Org (Social Media) – work plans

ER – work plans

Board Development (None)

Old Business (None)

New Business

14.1 Budget Ammendments:

A **motion** by Brian Sweebe, **seconded** by Brad Buist, was made approve budget amendments as presented; **motion approved unanimously.**

14.2 Façade Program Funding:

A **motion** by Brad Buist, **seconded** by Jason Hancock, was made approve an increase in funds to two façade projects; **motion approved unanimously.**

14.3 Work Plan Approval:

A **motion** by Brad Buist, **seconded** by Brain Sweebe, was made approve committee work plans are presented; **motion approved unanimously.**

14.4 Volunteer Nominations:

A **motion** by Brain Sweebe, **seconded** by Kelle Tobolic, was made to select the following volunteers as award winners; **motion approved unanimously.**

Volunteer of the Year: Vicki Gless

Volunteer of the Year (Youth) – Evie & Peyton Mathis

MSC MVP – John and Sally

Movies on Mainstreet MVP – Kara Vugteveen and United Bank Volunteers

FFF MVP – Rick and Cindy Mathis

Art Hop MVP – Natalie Garcia

Comments from the Board

Being no further business, Chair Kelle Tobolic declared the meeting adjourned at 12:57PM.