

**Downtown Wayland Façade Grant
Business Worksheet**

Façade Grant: Business Worksheet				
Point of Contact	First and Last Name:			
	Email:			
	Cell Number:		Office Number:	
	Best Way of Contact:	<input type="checkbox"/> Email	<input type="checkbox"/> Cell Phone	<input type="checkbox"/> Office Phone
	Building Role:	<input type="checkbox"/> Owner	<input type="checkbox"/> Employee	<input type="checkbox"/> Renter
Business Information	Legal Business Name:			
	DBA (If Applicable):			
	Street Address:		City:	
	State:		Zip Code:	
	Please Select All Eligible Expenses that Pertain to Your Project:			
	<input type="checkbox"/> Painting and Professional Façade Cleaning (Either a Paint Only Project or As Part of a Larger Façade Project) <input type="checkbox"/> Masonry Repairs and Tuckpointing <input type="checkbox"/> Restoration of Exterior Finishes and Materials <input type="checkbox"/> Exterior Lighting (Does Not Include Landscape Lighting. Lights Must be Connected to the Building) <input type="checkbox"/> Awnings (May be used as a Design Element if Features are Compatible with Original Building Design and Compliment the Architectural Features) <input type="checkbox"/> Doors and/or Entryways <input type="checkbox"/> Second-Floor Entryways and Exits and/or Exterior Stairs <input type="checkbox"/> Window Replacement and/or Repair <input type="checkbox"/> Storefront Rehabilitation <input type="checkbox"/> Exterior Carpentry <input type="checkbox"/> Handicap Accessibility <input type="checkbox"/> Non-Historic Façade Removal			

	<p style="text-align: center;">Please Select the Type of Financing Needed:</p> <p><input type="checkbox"/> Paint Only. The Property Owner or Tenant May Be Reimbursed for the Cost of Paint and Labor on a 50/50 Basis up to a Maximum Reimbursement of \$3,000.</p> <p><input type="checkbox"/> Rehabilitation. Grants of up to \$20,000 Per Facade are Available for Qualified Applicants. Applicants Must Provide a Minimum Twenty Percent (20%) Match of the Total Project Cost. The Minimum Grant allowable for Any Project is \$1,000.</p> <p style="text-align: center;">Please Describe the Façade (Side, Back, Front):</p> <p style="text-align: center;">Please List Details of What Will Be Completed with This Grant Funding:</p>
Quote Details	<p style="text-align: center;">Please List the Companies You Have Received Quotes From and What the Quote Includes:</p>
Project Scope	<p style="text-align: center;">Please Describe the Scope of the Project in Which You Are Seeking Funds for. Include Specific Expenses and Actions and How it Aligns with the Budget and Cost Estimates Provided Within This Application. Describe Why These Funds are Needed for This Project to Come to Fruition:</p> <p>Proposed Start Date:</p> <p>Proposed Completion Date:</p>

Grant & Private Investment Project Totals	Requested Grant Amount:		\$
	Private Investment Amount: (A Minimum 20% Match is Required)		\$
	Total Amount:		\$
	Source(s) of Private Investment:		
	Provide a Detailed List of Supplies, Cost of Labor, and Items to Be Purchased to Support All Future Reimbursement Requests. Be Specific by Providing Vendor, Items, Quantity, and Cost. Please Note Which Quote They Are by Stating "Quote One" or "Quote Two."		
	Vendor	Item / Quantity	Cost
<i>(Insert Additional Lines as Needed)</i>			
*Attach Project Cost Estimates from Third Parties with a Minimum of Two Quotes. **Provide a Minimum of Three Photos to Represent the Scope of the Façade Request.			
Additional MEDC Program Requirements	Funding Eligibility: I Have Not Received Any Funding from Wayland Main Street for a Façade Grant Improvement in the Past.	<input type="checkbox"/> No, I have not received Façade Grant funding previously.	
	Ineligible Business Types: The Program Guidelines outline Several Ineligible Business Types. Businesses that are Eligible for this Program are a part of the Wayland Downtown Development TIF plan.	<input type="checkbox"/> Yes, I received Façade Grant funding on: _ / _ / ____ <input type="checkbox"/> Yes, I am an Eligible Business	

	<p>Wayland Façade Grant Program: I Understand That My Submission of an Application Does Not Constitute a Guarantee for Funding Under the Wayland Downtown Façade Improvement Program. I certify that All Information is True and Accurate to the Best of My Knowledge and, if Approved, Work Will Be Completed.</p>	<input type="checkbox"/> Yes, I am an Eligible Business
	<p>Reimbursement Grant Program: The Wayland Façade Grant Program is a Reimbursement Grant Program Provided by Wayland Main Street and Funded Through the TIF Program.</p>	<input type="checkbox"/> Yes, I have reviewed the Façade Grant Program
	<p>Compliance & Post-Grant Reporting: If Awarded, Businesses Will Be Required to Complete Compliance Requirements and Post-Grant Reporting.</p>	<input type="checkbox"/> Yes, I Understand
	<p>Third Party Cost Estimate (Required Attachment): I Have Gathered and Will Submit a Project Cost Estimate for Proposed Work that Includes Scope and Total Cost in a Separate Document.</p>	<input type="checkbox"/> Yes, I Understand
	<p>Photos (Required Attachment): I Have Provided a Minimum of Three Photos that Represent the Scope of the Grant Program Request (Including At Least One Exterior Photo and At Least One Interior Photo of the Space.</p>	<input type="checkbox"/> Yes, I Have Included These with My Application Submission
	<p>City of Wayland Zoning and Code Requirements: I Have Provided Communication that this Project Does Fall Within All Codes and Zoning Requirements for Downtown Wayland with Wayland’s Coding Company PCI in Dorr.</p>	<input type="checkbox"/> Yes, I Have Included These with My Application Submission
	<p>Required Rendering Attached: I Have Provided a Minimum of One Design Rendering or Picture of the Final Project.</p>	<input type="checkbox"/> Yes, I Have Included These with My Application Submission